

MEOTA Board Meeting



March 2021 Minutes

DATE: March 17th, 2021 6pm VIRTUAL ONLY **Zoom**

	EST Time.	Responsible Party
<p>1. Welcome & Roll Call <u>President</u>- Jessica Bolduc P <u>President-Elect</u>- Kim Davis P <u>Secretary</u>- Kim Barron-Gooding P <u>Treasurer</u>- Allison Delloso P <u>Regional Representatives</u> Central Maine- Kelly Pruett Ex Northern Maine- vacant Southern Maine- Katie Brooks P <u>Student Representatives</u> Husson- Madison Bean P, Abbie Estey A KVCC- vacant UNE- Kelsey Hughes P USM- vacant <u>Committee Chairs</u> Bylaws, Policies and Procedures chair- vacant Continuing Education chair- vacant Legislative Chair- Ryan Gallant Ex Committee: Jillian O'Brien A Membership- vacant Public Relations- Nichole Clark P Nominations and Recognition – vacant <u>Special Interest Sections</u> Adult Rehabilitation – Christina Dickinson P Children and Youth- Maddie Kelley A Productive Aging – Polly Keniston Ex, Regi Robnett A RA Rep- Carrie Beal A Other:</p>	5mins	Jessica *Quorum is 5 of 9
<p>2. Approved Minutes Motion to approve the minutes for February 2021 First: Kim D Seconded: Kim BG</p>	3-5 mins	Kim B Submitted for website
<p>3. Review of Mission Read by: Christina D</p>	3 mins	
<p>4. Question or Discussion of Reports – a. PR b. nomination/awards -na c. Bylaws -na d. Student reps</p>	5 mins	Jessica

<p>e. SIS Chairs f. Regional Reps</p>		
<p>5. Old Business</p> <p>a. Appointments- Available online ELECTIONS AND NOMINATIONS (maineot.org) -Continued openings for the following: SIS Chair Membership Chair Bylaws Chair Nominations and Recognition Chair Continuing Education Chair -New Openings for 2021: Northern Regional Rep</p> <p>b. Hill Day at State House: -created virtual video (https://youtu.be/jPiEoth-u9s)</p> <p>c. Spring conference: All Zoom with breakout rooms Productive Aging with Jennifer Crittenden April 10th (12) Adult Rehab with Rachel Ashcraft April 17th (5) Children and Youth with Holly St. Onge April 24th (18) -obtaining sponsors</p> <p>d. Fall Conference Nov 6, 2021 Keynote Wendy Hildenbrand Will send out a call for presenters in April and call for vendors. In Hub will announce applications for awards. Other ideas for conference?</p> <p>e. Student scholarship application period open MEOTA - AWARDS AND SCHOLARSHIPS (maineot.org) Need volunteers to score submissions: -Allison, Kim BG, Christina D</p>		<p>Jessica</p> <p>ALL</p> <p>Jessica</p>
<p>6. New Business/Updates</p> <p>a. Legislative Update -Medicaid Reimbursement (LD498 -2020) MaineCare Comprehensive Rate System Evaluation Interim Report 2021.01.20.docx -CDS Bill The consultant hired to review the CDS program made a presentation before the Committee on Education & Cultural Services last week State of Maine Cost Study of Early Childhood Special Education Services Preliminary Evaluation Results -Licensure definition update (LR956) -CE requirement (TBD) -OT Compact (LD 31-2021) received by the secretary of the senate on January 11, 2021 and referred to the committee on health coverage, insurance and financial services</p> <p>b. Strategic Plan for 2021 (see draft) -motion to approve: Kim D Second: Katie</p>	<p>60 mins</p>	<p>Board</p> <p>Jessica</p>

<p>c. Retreat February 27 review work group ideas from:</p> <ol style="list-style-type: none"> 1. Membership drive 2. Engagement 3. Fall conference <p>d. Hub planning for end of April (for all OTs in Me) Content needed: will be emailed so folks can sign up:</p> <ol style="list-style-type: none"> 1. highlight webinars 2. Save the date for fall conference/call for papers 3. Legislative Update 4. Announce upcoming SIS/Regional Meetings 5. PR events 6. Retreat report 7. Advocacy Video reveal 8. Employer highlight? 9. Student Highlights/projects 10. Scholarship winners 11. Call for awards for fall 12. "Clinical Corner" – treatment ideas, self-care tips, resources 13. Meet MeOTA Leaders -?Video 14. Share OT month photos <p>e. OT Month Promos</p> <ol style="list-style-type: none"> 1. weekly give a-ways for members (vest, sweatshirt, membership and conference) 2. MeOTA FB frame, Instagram posts 3. Highlight OTs, OTAs, Students? 		
<p>9. Final Items</p> <ol style="list-style-type: none"> a. actions to be taken b. next meeting date/location- see next column c. close meeting 730pm 	<p>5 mins</p>	<p>See above column for actions items</p> <p>April 21, 6pm reports due: President, Treasurer, Legislative, Membership and CE chairs</p>

Submitted by:

Role call:
P for present;
A for absent,
EX for excused

USM visit: Oct 4 2018
UNE visit: April 5 2018, May 2nd 2019
KVCC mtg: March 23 2018, Oct 4, 2019
Husson mtg: Oct 28, 2019

To: MeOTA

From: Madison Bean & Abigail Estey

Subject: Husson Student Reps

ACTIVITIES COMPLETED IN THE PAST MONTH		
Created a Facebook page for increased community outreach, to inform friends and family of current events/fundraisers and to advocate for OT		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
Paint & Sip Fundraiser	Securing event sign up's	End of March 2021
Hospital Lunch	Securing a restaurant for the food and delivery.	End of March 2021
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
Speak to a local nursing home in regards to a craft/activity sponsorship; send in craft bags or puzzles/books for residents.		
LONG TERM PROJECT		
<ul style="list-style-type: none">➤ Reorganization of the SOTA club in order to increase productivity and effect it will have on the OT class in the surrounding community.➤ Grow our social media presence to reach the community and other Husson students to advocate for Occupational Therapy and gain support for our activities and fundraising efforts.		
ISSUES FOR IMMEDIATE ATTENTION		
N/A		



March 2021 MONTHLY STATUS REPORT

To: MeOTA

From: Kelsey Hughes, University of New England

Subject: PR Monthly Status Report, March 2021

ACTIVITIES COMPLETED IN THE PAST MONTH

Completed Deliverables:

- General Members meeting, February 1st
- Biweekly e-board meetings
- Awareness Day supporting World Cancer Day, February 4th, Wore purple and posted about this awareness day online
- COTAD: Ignite 4, "Barriers and Challenges of People with Disabilities in the OT Profession." February 11th & 25th
- Virtual Valentine's Day Celebration, crafts, games, creating cards for a local nursing home, February 11th
- MeOTA Virtual Race Celebration, Pastries, coffee and iced tea was brought in from Panera to celebrate UNE's win in last semester's race, February 25th
- Awareness Day supporting Brain Injury Awareness Month, Wore purple and posted to spread awareness, March 4th
- Yards for Yeardley- A virtual MOVEment challenge designed to raise awareness about personal violence, UNE Staff, students and faculty ran, biked, walked as many miles as they could to show support, March 1st – March 7th
- Spring Clothing Sale

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Deering High School Mentors- One on one mentoring with a local student	➤ Continue meeting weekly	➤ End of the school year
➤ Ghana Health Immersion- Learn about supporting a Cross Cultural Immersion Trip remotely this year through service activities on campus	➤ Continue meeting	➤ End of the semester
➤ Milestone Recovery Homeless & Detox Support- Virtual Presentation about an upcoming supply drive	➤ Continue meeting	➤ End of the semester
➤ Partners for World Health- Creating a student chapter at UNE that focuses on recycling medical supplies	➤ Continue meeting	➤ End of the semester
➤ Pen Pal Program- Provide support to members of the community		➤ End of the semester
➤ Virtual Community Dinners- Zoom with local organizations	➤ Continue meeting	➤ End of the semester

➤ Quarantine Support Group- Interprofessional group of students supporting the UNE community	➤ Continue meeting	➤ End of the semester
➤ Tabling Events- Providing materials to share important information related to OT	➤ Find volunteers to host these events	➤ End of the semester
➤ Maine COVID Sitters- Volunteer service providing errands/childcare/pet sitting for healthcare workers impacted by COVID	➤ Continue service	➤ End of the semester
➤ Donate to the Ronald McDonald House Charities, donate online or drop off items	➤ Continue Donations	➤ End of the semester
➤ Winter Shoveling for Seniors- Volunteers shoveled for older adults after each snowstorm, winter of 2020-2021	➤ Continue shoveling if there is another snowstorm	
<ul style="list-style-type: none"> ➤ COTAD: Watch a documentary from a resource list, research an issue related to diversity in Maine ➤ Implicit Bias Training ➤ Read a book from a resource list ➤ Improving Cultural Competency for Behavior Health Professional training 	➤ Can be completed at any time	➤ End of the semester
➤ Blood donations		➤ End of semester
➤ Reaching out to representations		➤ End of semester
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> ➤ Trivia for Charity, a virtual trivia night that will have a \$2 entry fee and the winners of trivia will get to decide what charity the fees go to, March 24th ➤ Productive Aging SIS Spring Webinar, April 10th ➤ Implication of Trauma on Occupation Across the Lifespan, April 17 ➤ Children and Youth SIS Spring Webinar, April 24 		
LONG TERM PROJECTS		
➤ Figure out if the OT Gala will be virtual or during graduation		
ISSUES FOR IMMEDIATE ATTENTION		
➤ none		



March 2021 MONTHLY STATUS REPORT

To: MeOTA

From: Katie Brooks

Subject: Southern Region Rep

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: *Hill Day Advocacy Video *Southern region monthly update for February *Retreat		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ March monthly update	➤ Send out	➤ March 22
➤	➤	➤
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Development of membership drive happy hour		
LONG TERM PROJECTS		
➤ Reaching out to businesses for membership drive		
ISSUES FOR IMMEDIATE ATTENTION		
➤		

March 2021 MONTHLY STATUS REPORT

To: MeOTA

From: Kelly Pruett

Subject: Central Me Regional Rep

ACTIVITIES COMPLETED IN THE PAST MONTH

Completed Deliverables: Attended February retreat, Attended monthly board meetings, updated central Me email list, emails to central region, write up and video recorded for state house info video on OT Compact.

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Create letter to lapsed members		
➤ Send to lapsed members for increased renewals		3/30/21
➤ Coordination with SIS chairs		
➤ Live roundtable for April SIS (or following)		3/30/21
➤ Attend SIS in April		
➤ Register & share online and email		3/30/21

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- SIS coordination event, social/education online

LONG TERM PROJECTS

- Quarterly events with SIS/ region social/educational

ISSUES FOR IMMEDIATE ATTENTION

- n/a



March 2021 MONTHLY STATUS REPORT

To: MeOTA
 From: Regi Robnett and Polly Keniston
 (chair Productive Aging SIS)
 Subject: Bimonthly report of the
 Productive Aging SIS

ACTIVITIES COMPLETED IN THE PAST MONTH		
<p>Completed Deliverables: We sent out emails inviting all PASIS members (and potential members, N=50) to complete a quick survey right after the holidays and initially got 6 responses; a reminder in February yielded more responses. Now we have 13.</p>		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Analysis of survey results	➤ Discussion about results (Polly and Regi)	➤ April (if Polly's family situation allows)
➤ Spring Zoom session (planned by Jessica). Productive Aging SIS Webinar- <u>Helping Older Adults Remain Engaged and Connected During COVID-19</u>	➤ Attend and help in any way we can	➤ April 10 th
➤ Polly and Regi have met a couple of times to plan the future for the group	➤ Potentially send out encouragement postcards to the group	➤ Spring 2021
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Discussion; potentially set up Zoom meeting to get together (that was the most popular suggestion in the survey).		
LONG TERM PROJECTS		
➤ Build a working group whose members support one another in providing the best possible care for older adults in all OT settings.		
ISSUES FOR IMMEDIATE ATTENTION		
➤ Analyzing survey results		



March 2021 MONTHLY STATUS REPORT

To: MeOTA

From: Christina Dickinson

Subject: Adult Rehab SIS

ACTIVITIES COMPLETED IN THE PAST MONTH		
<p>Completed Deliverables: Finalized script for legislative advocacy video for continuing education portion, accessed the email list for clinicians in Adult Rehab SIS to transition into this new role. Transitioned from CE Chair earlier this year.</p>		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Finalizing the filming/recording of advocacy video.	➤ Send it to Amie & Jess!	➤ 3/12/2021
➤ Organizing possible presenter for a June Adult Rehab SIS virtual meeting.	➤ F/u on initial email sent on 3/1/21	➤ 3/31/21
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Access and maintain an active forum/discussion on Adult Rehab SIS FB page.		
LONG TERM PROJECTS		
➤ Continuing to help with Fall Conference planning in any way I can, be successful in my new role as Adult Rehab SIS Chair.		
ISSUES FOR IMMEDIATE ATTENTION		
➤ Draft and send out an introduction email to Adult Rehab SIS group – to be done by 3/12/21.		



March 2021 MONTHLY STATUS REPORT

To: MeOTA

From: Madeline Kelley

Subject: Children and Youth SIS Chair

ACTIVITIES COMPLETED IN THE PAST MONTH		
<p><u>Completed Deliverables:</u> Learning the ropes. I have joined the Facebook group and introduced myself and reached out/connected with Tracey.</p>		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<input type="checkbox"/> <u>Information Gathering-</u> proposed question to online FB group on what information they would find helpful to point me in a direction.	<input type="checkbox"/> Compile information and develop a plan for how I will get everyone engaged with the presented topics of interest.	<input type="checkbox"/> April
<input type="checkbox"/> <u>What is OT video for OT Month-</u> proposed idea to have practitioners across the state submit a quick 30 second video of their team/clients/parents describing what OT is or how it has helped their child.	<input type="checkbox"/> Propose the idea of FB group and get everyone to send me their videos/clips. <input type="checkbox"/> Compile and create video. <input type="checkbox"/> Blast on social media for OT awareness and to celebrate OT month!	<input type="checkbox"/> April
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<input type="checkbox"/> Create monthly agenda for topics to be presented to engage group		
LONG TERM PROJECTS		
<input type="checkbox"/>		
ISSUES FOR IMMEDIATE ATTENTION		
<input type="checkbox"/>		