

MEOTA Board Meeting



May 2020 Minutes

DATE: May 20th 6pm VIRTUAL ONLY

May MeOTA Meeting

Wed, May 20, 2020 600 PM - 800 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/978876637>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 978-876-637

	EST Time.	Responsible Party
<p>1. Welcome & Roll Call</p> <p><u>President</u>- Jessica Bolduc P</p> <p><u>Vice President</u>- Kim Davis P</p> <p><u>Secretary</u>- Melissa Plourde P</p> <p><u>Treasurer</u>-Christina Cole P</p> <p><u>Regional Representatives</u></p> <p> Central Maine- Kelly Pruett P</p> <p> Northern Maine- Sandy Larsen</p> <p> Southern Maine- Katie Brooks P</p> <p><u>Student Representatives</u></p> <p> Husson- Christian Musto, Tyler Chastney A</p> <p> KVCC- Michelle Pinkham A</p> <p> UNE- Gabriella Timuscuk A</p> <p> USM- Lisa Legare A, Caitie Kelly A</p> <p><u>Committee Chairs</u></p> <p> Bylaws, Policies and Procedures chair- Kim Davis P</p> <p> Continuing Education chair- Christina Dickinson P</p> <p> Legislative Chair- Ryan Gallant A</p> <p> Committee: Jillian O'Brien A</p> <p> Membership- vacant</p> <p> Public Relations- Nichole Clark A</p> <p> Nominations and Recognition – Allison Delloso P</p> <p> Committee: Moriah Grant A</p> <p><u>Special Interest Sections</u></p> <p> Adult Rehabilitation – Katie Lageaux A</p> <p> Children and Youth- Tracey Falla A</p> <p> Productive Aging – Polly Kennison A</p> <p>RA Rep- Carrie Beal P</p> <p>Other:</p>	5mins	Jessica <u>*Quorum is 5 of 9</u>

<p>2. Approved Minutes Motion to approve the minutes for April 2020 First: Christina C Seconded: Katie</p>	3-5 mins	Jessica Submitted for website
<p>3. Review of Mission Read by: Kim D</p>	3 mins	
<p>4. Question or Discussion of Reports – see attached</p> <ul style="list-style-type: none"> a. Public relations -not submitted b. Nomination and recognition c. Bylaws --not submitted d. Student reps -not all submitted e. SIS chairs -none submitted f. Regional reps -not all submitted 	5 mins	Jessica
<p>5. Old Business</p> <ul style="list-style-type: none"> a. Appointments- Available online -Reviewed openings for the following: SIS Chair Membership Chair Legislative Chair – Ryan Gallant -Elections for 2021 President Elect Secretary Treasurer b. Membership Drive for 2020 update: currently have 295-300 members #meOTaSUCCESS – see Facebook for postings, thanks to those who submitted End of the month raffle to Margaret Long c. Workshop updates -2 virtual webinar April 25th, links to webinars now online d. Bylaws Review led by Kim; Task group: Jessica, Katie B met May 13th: established a timeline for article review to be completed by August; plan to have monthly updates for the board and meet month, info stored in google docs e. Scope of Practice/licensure Review led by Jessica; task group: Kim, Katie and Christina C met April 29th, established an outline and tasks for the group to accomplish; plan to have monthly updates for the board and meet quarterly; info stored in google docs f. PLEASE CHECK MEOTA GMAIL FOR CORRESPONDANCE in an effort to streamline email contacts, especially as people change roles, info, agenda/minutes will be sent only to your official meota gmail accounts. If you can't access yours, please let me know. 		Jessica

6. New Business

60 mins

Board

- a. RA Motions Updates
 - see below, final motions being discussed tonight
- b. Legislative Updates
 - see covid resources here: <https://maineot.org/covid-19>
 - need to work on securing telehealth ability even after covid
- c. Fall Conference: Nov 7th at UNE?
 - Keynotes: Melissa Tilton, Tom Meuser, ?representative
 - *call for proposal send out, plan for in person event with virtual back up plan. We rely on conference for income and to be able to offer CE
- d. Fall Elections
 - call for slate in Hub, online voting this fall, will establish dates in September
- e. Hub for June ideas:
 - meota virtual webinars links/photos Jessica
 - OT Month/OT Day & Meota raffle info/photos Jessica
 - student scholarships w/photos Allison
 - RA updates -Carrie
 - call for papers -Amie
 - clinical corner – Kim – mindfulness/self care resources
 - american telemedicine website – Kim
 - https://www.americantelemed.org/resource_categories/practice-guidelines/
 - Elections - Allison
 - congrats to grads - Amie
 - COVID losses re: practice, how do we keep those options
 - highlight a practitioner (?Ryan/peds) - Jessica
 - resources - collective
 - membership drive -Christina C
 - legislative updates/concerns -Jessica
 - aota free webinars and others links -Katie,
 - webinars, caregivers/parent support - Christina D
 - Retreat update/photo; share problem solving/sticky notes
 - leadership updates/thank yous -Jessica
 - awards announcement -Allison
 - meota store – Jessica
 - SIS updates – SIS chairs
 - regional rep updates -Katie/Kelly
 - Student updates – each school
 - Fieldwork updates -Melissa
 - School/DOE updates; helpful telehealth tips - Melissa

*Info sent to Amie amie.marzen@gmail.com by June 15th

f. DOE letter - drafting a letter with Me APTA chapter to educate DOE on role of OT with telehealth, stay tuned		
9. Final Items a. actions to be taken b. next meeting date/location- see next column c. close meeting 720pm	5 mins	See above column for actions items June 17th Reports due: President, Treasurer, Membership, Legislation, Continuing Education

Submitted by: Jessica J Bolduc

Role call:

P for present; * for those joining by phone
A for absent, EX for excused

USM visit: Oct 4 2018

UNE visit: April 5 2018, May 2nd 2019

KVCC mtg: March 23 2018, Oct 4, 2019

Husson mtg: Oct 28, 2019



May 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Katie Brooks

Subject: Southern Maine Regional Rep

ACTIVITIES COMPLETED IN THE PAST MONTH		
<p>Completed Deliverables:</p> <p>*Survey results are in - 24 respondents. Able to glean that constituents are looking for more interaction with MeOTA members/colleagues and for more networking (among other things)</p> <p>*Communicated results of survey to constituents and made decision to do a monthly-ish newsletter to give some guidance, an opportunity for Southern Maine OTs to be highlighted, and keep directing people to the website for more engagement</p> <p>*Completed script for communication with businesses to drum up membership</p>		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ June Newsletter for Southern Region	➤ compile information, send out to constituents	➤ June 1
➤ Communicating with businesses for membership drive	➤ reach out to ten businesses from Tim's list he had compiled	➤ July 1
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Newsletter		
LONG TERM PROJECTS		
➤ Communication with businesses		
ISSUES FOR IMMEDIATE ATTENTION		
➤		



May 2020 MONTHLY STATUS REPORT

To: MeOTA
 From: Kelly Pruett
 Subject: Central Regional Rep

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Attended all monthly MeOTA meetings, Attended Productive Aging CEU on AT topic, Submit MeOTA Moment and follow online/virtual association on-goings		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> • Creating Central ME OT employers list 	<ul style="list-style-type: none"> • Communicate with employer on membership benefits 	<ul style="list-style-type: none"> • on-going
<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> • Prep for Fall conference • Membership Drive • Monthly Central group emails 		
LONG TERM PROJECTS		
Communication and activity within Central Region in relationship to SIS events and conference. Central group on-goings linked with SIS groups, currently I am sharing information on FB with SIS events		
ISSUES FOR IMMEDIATE ATTENTION		
<ul style="list-style-type: none"> • n/a 		



May 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Allison Dellosso

Subject: Nominations and Recognitions
Committee

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Spring Student Scholarship Awards		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ OT of the Year Award	➤ Call for nominations to be placed in Summer Hub	➤ Summer Hub submission deadline
➤ Fall Election	➤ Call for nominations to be placed in Summer Hub	➤ Ballot ready by September, voting to take place in the fall
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ OT Award/Fall Election- Place call for nominations in Summer Hub		
LONG TERM PROJECTS		
➤ None currently		
ISSUES FOR IMMEDIATE ATTENTION		
➤ None currently		

To: MeOTA

From: Christian Musto and Tyler Chastney

Subject: Husson Student Reps

ACTIVITIES COMPLETED IN THE PAST MONTH		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
Managing/organizing SOTA budget.	Reallocate funds from conference fundraising to appropriate use.	September 2020
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
-		
LONG TERM PROJECT		
<ul style="list-style-type: none">➤ Reorganization of the SOTA club in order to increase productivity and effect it will have on the OT class in the surrounding community.➤ Improve fundraising and community participation “traditions” that SOTA is involved in each year to encourage consistency.		
ISSUES FOR IMMEDIATE ATTENTION		

RA Member Motions

- Motion 1: Clarifying Points of Entry to the OT Profession
 - Supports clarifying documents for multiple points of entry
 - FAILED
- Motion 2: Exploration into Entry-Level Competencies Impact upon Education Costs and Faculty
 - Request of reduction of ACOTE standards
 - REFERRED TO COE
- Motion 3: National Mentorship Program
 - Adhoc to look into larger mentorship program
- Motion 4: Use of Dry Needling in OT Practice
 - AOTA official doc for support of dry needling in OT practice
 - ADOPTED
- Motion 5: Vision 2025: Recommendations for Inclusive Academic Programs
 - recruitment practices focused on underrepresented students
 - REFERRED TO TASK FORCE
- Motion 6: The 2020 Motion to Update Policy E.6 Entry-Level Education
 - Word edits for “either” points of entry
 - ADOPTED
- Motion 7: Framework for the Consideration of Changes to Educational Points of Entry
 - Framework for RA to follow when considering points of entry motions
- Motion 8: Guidelines for Re-Entry into the Field of Occupational Therapy
 - Updated AOTA official doc
 - ADOPTED – need CE
- Motion 9: Occupational Therapy Practice Framework: Domain and Process, 4th edition
 - Updated AOTA official doc
 - Attachment 1A (Narrative)
 - ADOPTED
 - Attachment 1B (Tables)
 - ADOPTED
- Motion 10: Occupational Therapy's Commitment to Diversity, Equity & Inclusion
 - Updated AOTA official doc
- Motion 11: Commission on Practice Standard Operating Procedure (SOP)
 - Updated AOTA official doc
 - ADOPTED
- Motion 12: Professional Civility
 - voluntary pledge of professional civility
- Motion 13: RALC Standard Operating Procedure SOP
 - Updated AOTA official doc
- Motion 14: Recorder Job Description
 - Updated AOTA official doc

May 20th Meeting:

Motion 10: Occupational Therapy's Commitment to Diversity, Equity & Inclusion

Motion 3: National Mentorship Program

Motion 7: Framework for Consideration of Changes to Educational Points of Entry

Motion 12: Professional Civility