

# MEOTA Board Meeting



## November 2020 Minutes

**DATE:** November 18<sup>th</sup>, 2020 6pm VIRTUAL ONLY \*\*Zoom\*\*

	EST Time.	Responsible Party
<p><b>1. Welcome &amp; Roll Call</b>  <u>President</u>- Jessica Bolduc P  <u>Vice President</u>- Kim Davis P  <u>Secretary</u>- Melissa Plourde A  <u>Treasurer</u>-Christina Cole P  <u>Regional Representatives</u>              Central Maine- Kelly Pruett P              Northern Maine- Sandy Larsen A              Southern Maine- Katie Brooks P  <u>Student Representatives</u>              Husson- Tyler Chastney P, Abbie Estey P              KVCC- vacant              UNE- Kelsey Hughes P              USM- vacant  <u>Committee Chairs</u>              Bylaws, Policies and Procedures chair- Kim Davis P              Continuing Education chair- Christina Dickinson P              Legislative Chair- Ryan Gallant Ex                  Committee: Jillian O'Brien A              Membership- vacant              Public Relations- Nichole Clark Ex              Nominations and Recognition – Allison Delloso P                  Committee:  <u>Special Interest Sections</u>              Adult Rehabilitation – Katie Lageaux A              Children and Youth- vacant              Productive Aging – Polly Kennison A            RA Rep- Carrie Beal P            Other: Amie Marzen P</p>	5mins	Jessica <u>*Quorum is 5 of 9</u>
<p><b>2. Approved Minutes</b>  <b>Motion to approve the minutes for October 2020</b>  <b>First: Kim    Seconded: Katie B</b></p>	3-5 mins	Jessica Submitted for website
<p><b>3. Review of Mission</b>            Read by: Katie Brooks</p>	3 mins	
<p><b>4. Question or Discussion of Reports – see attached</b>            a. PR</p>	5 mins	Jessica

<ul style="list-style-type: none"> <li>b. Nomination and recognition</li> <li>c. Bylaws</li> <li>d. Student reps</li> <li>e. SIS chairs</li> <li>f. regional reps</li> </ul>		
<p><b>5. Old Business</b></p> <ul style="list-style-type: none"> <li>a. Appointments- Available online <ul style="list-style-type: none"> <li>-Continued openings for the following: <ul style="list-style-type: none"> <li>SIS Chair</li> <li>Membership Chair</li> </ul> </li> <li>-Elections for 2021: <ul style="list-style-type: none"> <li>President Elect, Secretary, Treasurer</li> <li>-We will review results Dec 1 to see if there are any write ins and restart the vote for 1 month</li> </ul> </li> <li>-New Openings for 2021: (please submit via nominations forms on website) <ul style="list-style-type: none"> <li>Continuing Education Chair</li> <li>Nomination Chair</li> <li>Central Rep</li> <li>North Rep</li> <li>Children and Youth SIS Chair</li> </ul> </li> </ul> </li> <li>b. Bylaws Review <ul style="list-style-type: none"> <li>led by Kim; Task group: Jessica, Katie B</li> <li>Awaiting vote tally by mid to end December</li> </ul> </li> <li>c. Scope of Practice/licensure Review <ul style="list-style-type: none"> <li>led by Jessica; task group: Kim, Katie and Christina C</li> <li>Review feedback from member of draft of practice act</li> <li>-working with Lobbyist for bill draft by mid Dec.</li> <li>-Licensure compact survey and bill draft in progress</li> <li>-Met with Senator Sanborn for sponsorship, will most likely speak with Commissioner Head at some point for further discussions.</li> <li>-Will speak with Licensure board at Dec 18<sup>th</sup> meeting</li> </ul> </li> <li>d. Hill Day at State House: <ul style="list-style-type: none"> <li>-save the date: Wed March 3<sup>rd</sup> from 8-12 in Hall of Flags</li> </ul> </li> </ul>		Jessica
<p><b>6. New Business</b></p> <ul style="list-style-type: none"> <li>a. Fall Conference: Nov 7<sup>th</sup> Update/feedback <ul style="list-style-type: none"> <li>Overall good feedback, liked the format, want more interaction, likes speakers/content overall</li> </ul> </li> <li>b. Financial affairs <ul style="list-style-type: none"> <li>-current balance 16k</li> <li>-conference revenue: <b>\$2,895.00</b></li> <li>-scholarship: <b>\$405</b></li> <li>-vendors: <b>\$435</b></li> </ul> </li> </ul>	60 mins	Board

<p>c. Budget Review for 2021  motion to approve: 1: Christine Cole 2<sup>nd</sup>: Katie B  see attached</p> <p>d. RA Update from Carrie  -Met Nov 4<sup>th</sup>, reviewed 3 motions and voted on 5 different  action requests  motion 1 passed  motion 2 passed (Code of Ethics)  motion 3 passed  action 1, 2, 4, 5 passed; action 3 did not pass  see website under AOTA Representation for further details  -send request for action to Carrie by March (see website)  <a href="https://www.aota.org/AboutAOTA/Get-Involved/RA/Motions.aspx">https://www.aota.org/AboutAOTA/Get-Involved/RA/Motions.aspx</a>  <a href="https://aotaorg.wufoo.com/forms/svrn5990d1narv/">https://aotaorg.wufoo.com/forms/svrn5990d1narv/</a></p> <p>e. Hub will be sent out early December with:  -conference highlights, awardee info, legislative updates,  save the date for spring/fall 2021 events, highlights for  virtual 5k, happy hour highlights?, membership drive</p> <p>f. Spring conference and format type brainstorming:  pre-recorded, available later date  short webinars? pay per sessions?  Interactive options (birds of a feather/roundtable)  SIS focused webinars/networking  Peds, Rehab, Productive Aging  Evening vs weekend option  We'll keep brainstorming and decide dates once speakers  are solicited</p>		
<p><b>9. Final Items</b></p> <p><b>a. actions to be taken</b></p> <p><b>b. next meeting date/location- see next column</b></p> <p><b>c. close meeting 738pm</b></p>	<p>5 mins</p>	<p>See above column for actions items</p> <p>Next Holiday Happy Hour  open to All Members  <b>December 16, 6pm</b></p>

Submitted by: Jessica J Bolduc

Role call:

P for present; \* for those joining by phone

A for absent, EX for excused

USM visit: Oct 4 2018

UNE visit: April 5 2018, May 2<sup>nd</sup> 2019

KVCC mtg: March 23 2018, Oct 4, 2019

Husson mtg: Oct 28, 2019



## November 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Kim Davis

Subject: VP/BPPC

ACTIVITIES COMPLETED SINCE LAST REPORT		
<p>Completed Deliverables: Sent Bylaws markup for those who requested prior to votes. Submitted them to President for additional distribution as needed.</p> <p>Attended AOTA discussion on licensing compact with Jess, Ryan, and Bob Howe. Contacted local PT to ask if there was a discussion for them to pursue the compact agreement in Maine for this year. PT is not at this time, however, with a change in the PT leadership here in the state, there is hope that they will move forward as well.</p> <p>Completed the revisions in the SOP and are now ready for submission for review.</p>		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> <li>➤ Licensing Compact</li> </ul>	<ul style="list-style-type: none"> <li>➤ Work with representative and lobbyist to move into next legislative session</li> </ul>	<ul style="list-style-type: none"> <li>➤ December 18</li> </ul>
<ul style="list-style-type: none"> <li>➤ Scope of Practice</li> </ul>	<ul style="list-style-type: none"> <li>➤ Work with representative and lobbyist to move forward into next legislative session</li> </ul>	<ul style="list-style-type: none"> <li>➤ December 18</li> </ul>
<ul style="list-style-type: none"> <li>➤ CEU Revisions</li> </ul>	<ul style="list-style-type: none"> <li>➤ Develop options that may be acceptable for the commissioner</li> <li>➤ Develop a tracking process that may be acceptable for the commissioner</li> </ul>	<ul style="list-style-type: none"> <li>➤</li> </ul>
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> <li>➤ Submit final copy of Bylaws to Consultant to be posted on website</li> <li>➤ Submit final copy of SOP for board approval.</li> </ul>		
LONG TERM PROJECTS		
<ul style="list-style-type: none"> <li>➤</li> </ul>		
ISSUES FOR IMMEDIATE ATTENTION		



## MONTHLY STATUS REPORT

**November 2020**

To:	Maine Occupational Therapy Association (MeOTA)
From:	Kelsey Hughes- University of New England
Subject:	Student Monthly Status Report; November 2020

### ACTIVITIES COMPLETED IN THE PAST MONTH

- AOTA/NBCOT Student Conclave, November 4-6
- Annual MeOTA Conference, November 7
- 2 UNESOTA General Meetings, September 30 and November 13
- UNESOTA E-Board Meetings every Tuesday
- “Goulish Gathering” October 2: Meeting with the Professors and students to socialize over zoom and show each other carved pumpkins/decorations
- Second Clothing Sale completed, Due on November 13
- Breast Cancer & Domestic Violence Awareness Days, Students wore purple to class to support domestic violence October 27 and wore pink on October 29 to support breast cancer. Students also wrote about something new they learned about increasing awareness
- Drive-In Movie with the PA program, October 30
- Can Drive for the Preble Street Day Center, November 16-18
- COTAD became a an official COTAD chapter November 6
- COTAD IGNITE series, “Out in OT” October 29, “LGBTQIA+ Inclusion in OT Education and Fieldwork”, November 14
- First Media Club for Club for COTAD, discussing Maine Girls, October 26
- Points given to members for showing proof of voting in the election

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> <li>• Deering Highschool Mentor Group</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Continue Meeting Weekly</b></li> </ul>	<ul style="list-style-type: none"> <li>• End of the semester</li> </ul>
<ul style="list-style-type: none"> <li>• Maine Access Immigration Network (MAIN) Family and Client Support</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Weekly Tutoring and activities for kids, continuing activity</b></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• Milestone Recovery Homeless &amp; Detox Support</li> </ul>	<ul style="list-style-type: none"> <li>• Continuing Activity</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• MeOTA Vitual Run</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to sign up and complete the run</li> </ul>	<ul style="list-style-type: none"> <li>• December 1<sup>st</sup></li> </ul>

Donate items to St. Elizabeth's Essential Pantry	<ul style="list-style-type: none"> <li>• Continue to send items such as toothbrushes and deodorant through amazon</li> </ul>	<ul style="list-style-type: none"> <li>• November 11-20</li> </ul>
<b>ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH</b>		
<ul style="list-style-type: none"> <li>• Supporting Diabetes awareness by wearing blue on November 19 and spreading awareness of International Survivors of Suicide Loss by wearing teal and purple on November 21, Students will also write a paragraph of what they have learned from participating</li> <li>• Shoveling for older adults, Students will be assigned to an older adult who needs help shoveling and will commit to helping them shovel after major storms</li> <li>• Transgender Day of Remembrance, Students and faculty will join for a virtual vigil and honoring of the transgender victims who were murdered in 2020 as well as reflect on how the OT community can advocate for the transgender community</li> <li>• COTAD Media Club, Discuss film Crip Camp, November 30</li> <li>• COTAD Decolonizing Your Mind, a discussion series on accountability and care in OT, November 20</li> </ul>		
<b>LONG TERM PROJECTS</b>		
<ul style="list-style-type: none"> <li>• Virtual Events over winter break?</li> <li>• Donating Blood</li> <li>• Mask Making</li> <li>• Students working on cord requirements for UNESOTA</li> </ul>		
<b>ISSUES FOR IMMEDIATE ATTENTION</b>		
<ul style="list-style-type: none"> <li>• None</li> </ul>		



## NOVEMBER 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Allison Dellosso

Subject: Nominations and Recognitions  
Committee

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Awards presented at Fall conference. Certificates mailed to award winners.		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Fall Election	➤ Voting is taking place now	➤ Dec 2020
➤	➤	➤
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Election Results		
LONG TERM PROJECTS		
➤ None currently		
ISSUES FOR IMMEDIATE ATTENTION		
➤ Fall Election		





Student Scholarships			\$750										\$750	
Conference Expenses				\$1000							\$2,000		\$3,000	
State Hill Day			\$500										\$500	
CPA				\$500									\$500	
Total													<b>19,048</b>	

\*Wild Apricot: Prepaid until 6/2022

\*GoDaddy paid through 2023