

MEOTA Board Meeting



Minutes

DATE: June 5, 2019

Location: Mercy Foreriver Hospital, **3rd floor HOSPITAL BUILDING**, Portland, ME

Meota Meeting

Wed, Jun 5, 2019 600 PM - 800 PM EDT

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/683616597>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 683-616-597

	EST Time.	Responsible Party
<p>1. Welcome & Roll Call</p> <p><u>President</u>- Jessica Bolduc P</p> <p><u>Vice President</u>- Kim Davis P*</p> <p><u>Secretary</u>- Melissa Plourde P*</p> <p><u>Treasurer</u>-Christina Cole P*</p> <p><u>Regional Representatives</u></p> <p> Central Maine- Kelly Pruett P*</p> <p> Northern Maine- Sandy Larsen A</p> <p> Southern Maine- Tim Reidman A</p> <p><u>Student Representatives</u></p> <p> Husson- Kylee Carter P*, Shannon Avery P*</p> <p> KVCC- Mackenzi Masselli A</p> <p> UNE- Katherine Frost P</p> <p> USM- Lisa Legare A, Caitie Kelly A</p> <p><u>Committee Chairs</u></p> <p> Bylaws, Policies and Procedures chair- Kim Davis P*</p> <p> Continuing Education chair- Christina Dickinson P*</p> <p> Legislative Chair- Sharon Hartl P</p> <p> Committee: Jillian O'Brien A, Ryan Gallant A</p> <p> Membership- Tim Cyr P*</p> <p> Public Relations- Britteny Poulin A, Nichole Clark A</p> <p> Nominations and Recognition – Allison Dellosa P*</p> <p><u>Special Interest Sections</u></p> <p> Adult Rehabilitation - Open</p> <p> Children and Youth- Tracey Falla P*</p> <p> Productive Aging - Open</p> <p>RA Rep- Jane Erickson P*</p> <p>Other:</p>	5mins	Jessica <u>Quorum is 5 of 9</u>

<p>2. Approved Minutes Motion to approve the minutes for May 2019 First: Christina Cole Seconded: Tim Cyr</p>	3-5 mins	Melissa Submitted for website
<p>3. Question or Discussion of Reports- see attached below Limited concerns. Briefly discussed. a. President b. Treasurer c. Membership- to date, 274 members d. Legislation e. Continuing Education</p>	5 mins	Jessica
<p>4. Review of Mission</p> <ul style="list-style-type: none"> ● Read by Tim Cyr 	3 mins	
<p>5. Old Business</p> <p>a. Appointments 2019 -Reviewed openings for the following: SIS Chair SIS Adult Rehabilitation facilitator SIS Productive Aging facilitator Any committees can be formed based on interest. However, focus is on filling the current SIS positions -Students could hold positions; excluding chair positions</p> <p>b. Scope of Practice/licensure Review Committee Discussion:</p> <ul style="list-style-type: none"> ● Seeking ad hoc committees to look at rules, regulations and scope of practice ● Seeking an ad hoc to create a relationship with licensure board for state of Maine <ul style="list-style-type: none"> ○ Will send out call with Hub in July 	30 min	Jessica
<p>6. New Business</p> <p>a. Guest speaker – Bob Howe Lobbyist</p> <ul style="list-style-type: none"> ● LD498 is currently on the appropriation table awaiting potential funding ● Meeting with a legislator would be effective. Bob is willing to support this process for any MeOTA members. ● The important messages: <ul style="list-style-type: none"> ○ 1) impact of the funding on private practice and children especially ○ 2) how does OT impact a child over the lifespan ● LD 1715 - CDS services to be moved to school system. The motion continues to be tabled but this bill could supersede LD512. It may be heard tomorrow and Bob suggests it may be tabled until the January 2020 agenda. Bob will share status tomorrow. 	45 mins	Board

- LD1716- OT licensing. This was a focus on language versus practice. An amendment was made to remove language that was unnecessary. Anticipated to be engrossed.
- Hall of Flags Days- April date, Lobbyists to secure date in September

b. Meghan Pudeler calling from AOTA

- Fielded a couple of questions to Bob Howe regarding how AOTA can help AOTA Maine Members with contacting legislators. Bob stated that one of the biggest barriers to communication is that the legislator would not open the email in a timely manner. He suggests in-person or phone call. Meghan will look into the logistics of AOTA supporting members via email and telephone.
- Meghan asked how requests should be phrased. Bob suggested “Please fund LD498 so that

c. Hub – Secretary to publish for beginning of July with input from

ALL VOLUNTEERS

Please send all information for the HUB to Melissa (Meotasecretary@gmail.com) by 06/24 and hub will be ready to send to members mid July

-potential content:

1. Fall Conference save the date/call for papers- *Jessica*
2. Spring Award winners-*Jessica*
3. Legislative summary- *Sharon*
4. Membership- *Tim*
5. Elections/Appointments for falls- *Allison/Jessica*
6. PR/Volunteer Opportunities -*Brittney/Nichole*
7. New SIS formats, call for SIS facilitators- *Tracey/Jessica*
8. PICTURES- visually appealing
9. Congrats to the grads -?*Kim*
10. Clinical Corner-
 - a. changes CMS/PDPM/PRGM/QI – *Christina C D./Jane; Sharon/Christina D*
 - b. maybe a possible case study
11. Regional Rep Events- *Sandra, Kelly, Tim*
 - a. potential or events that have happened
12. Ad hoc search - *Jessica*
13. RA Rep transition- *Jane*
 - a. Thank you Jane for your 5 years of service as RA Rep!!

7. Summer Social

1. Today is the last scheduled meeting for the summer
2. Discussion regarding a summer social.
 - a. The possibility of Elsmere BBQ and Grill for non-profit organizations. Christina C. will check into the possibility. She has sent a request form! Look for the social event sometime in July

8. Other

1. Maine Alliance of HealthCare Professionals. Ryan is going to attend this scheduled meeting next week (6/13)

<p>in place for Jessica to find out more about it. The meeting is from 11 am-1 pm in Cross Building in State House.</p>		
<p>9. Final Items a. actions to be taken b. next meeting date/location- see next column c. close meeting pm</p>	<p>5 mins</p>	<p>See above column for actions items</p> <p>September 18th 2nd Floor HOSPITAL BUILDING, Portland, ME</p> <p>Next Reports due: V/P Bylaws, Secretary, Regional reps, SIS Chairs, Student Rep</p>

Submitted by:

Role call:

P for present; * for those joining by phone

A for absent, EX for excused

USM visit: Oct 4 2018

UNE visit: April 5 2018, May 2nd 2019

KVCC mtg: March 23 2018

Husson mtg: TBD?



June 2019 MONTHLY STATUS REPORT

To: MeOTA
 From: Jessica Bolduc
 Subject: President

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: -Fall Conference venue booked and deposit made -call for papers on website -Amie taking lead on vendors for conference -Legislative tracking		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<input type="checkbox"/> Recruitment for Appointments ongoing	<input type="checkbox"/> Email membership	<input type="checkbox"/> Ongoing
<input type="checkbox"/> Work with Spring Conference Committee for continuing planning	<input type="checkbox"/> Set up conf call	<input type="checkbox"/> November
<input type="checkbox"/> Legislative Advocacy	<input type="checkbox"/> ongoing	<input type="checkbox"/> Current session
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<input type="checkbox"/> Fall Conference Planning, attend volunteer		
LONG TERM PROJECTS		
<input type="checkbox"/> SIS Ad hoc meeting <input type="checkbox"/> Regional Rep ad hoc meeting <input type="checkbox"/> Membership recruitment/retainment <input type="checkbox"/> Scope of Practice and Licensure Ad Hoc review		
ISSUES FOR IMMEDIATE ATTENTION		
<input type="checkbox"/>		



June 2019 MONTHLY STATUS REPORT

To: MeOTA

From: Christina Dickinson

Subject: Continuing Education

ACTIVITIES COMPLETED IN THE PAST MONTH

A great space was successfully booked for Fall Conference with the help of Jess!

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Fall Conference Planning/idea generating	➤ Poll MeOTA board for keynote speaker ideas	➤ 09/19
➤ Ideas for Fall Conf. Key Note Speaker		➤ 08/19

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- Looking ahead to Fall Conf & keynote speaker discovery
- Start email blast from Continuing Ed. with local opportunities like the Stroke Conf coming up June 24th @ USM, Portland

LONG TERM PROJECTS

- Figure out how to best use the Continuing Ed tab on the website for advertising local CEU opportunities for MeOTA members to use as a resource.

ISSUES FOR IMMEDIATE ATTENTION

- Start identifying people who will be in the Fall Conference Planning Committee



June 2019 MONTHLY STATUS REPORT

To: MeOTA
 From: Sharon Hartl, OTR/L
 Subject: Legislative Chair

ACTIVITIES COMPLETED IN THE PAST MONTH

- ☐ Completed Deliverables: Hill Day held in Augusta April 10, 2019
- ☐

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
☐	☐	☐
☐	☐	☐
☐	☐	☐

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- ☐

LONG TERM PROJECTS

- ☐

ISSUES FOR IMMEDIATE ATTENTION

- ☐



June 2019 MONTHLY STATUS REPORT

To: MeOTA
 From: Christina Cole
 Subject: Treasurer

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Payments made to SOTA reps for fundraiser from spring conference Payment to IT services for conference Email from Panera to allow for 10% off for future purchase with waived delivery charge Ameriprize- Change in fiduciary form pending		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE

<input type="checkbox"/> Ameriprise account needs to be transitioned	<input type="checkbox"/> Mary Beth email for update on form	<input type="checkbox"/> ongoing
<input type="checkbox"/> Payment pending for Scottsdale insurance	<input type="checkbox"/>	<input type="checkbox"/> Due July
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

LONG TERM PROJECTS

Fall Budget work

ISSUES FOR IMMEDIATE ATTENTION

Ameriprise account transition