

## MEOTA Executive Board Meeting Minutes

August 4, 2015

### 1) Budget

- a) Jesse, Carrie and Gabby have met to review current budget status
  - i) Liability insurance in good standing at this time, along with Lobbyist and website consultant
  - ii) Owe tax accountant for taxes from last year
  - iii) Able to move funds into checking account
    - (1) Potential future grant monies
  - iv) Reallocation into new funds to grow future monies
    - (1) Further investigation needs to occur
  - ii) Conference and membership continue to be very important
  - iii) CoP's have been actively submitting budget items
    - (1) Can CoP's foster membership?
  - iv) In need of a non-profit CPA somewhere between Portland and Lewiston
  - v) Send Jesse budget items

### II. Membership

- 1) Communities of practice have high participation
    - a) Is there a means of promoting membership?
    - b) What can MEOTA members expect from the CoP's?
    - c) Can MEOTA sponsor a speaker? Or dinner for the night to promote membership
    - d) CoP's are necessary, and by participation it demonstrates commitment to the profession- why would they not want to be part of MEOTA?
      - i) Expand visibility
      - ii) Website looks great
    - e) Reduced rate for CoP members?
      - i) Many in agreement
      - ii) MEOTA to offer discounted rate to CoP members
  - 2) Honesty with what MeOTA does for you
  - 3) How do we communication membership via the new website-
    - a) Get to the professors/employers- flyer
    - b) Website
    - c) Facebook page- can be tricky due to some of their software
- i. New Website updates-
- a. New Career center for the states of Maine, New Hampshire and Vermont
    - i. For members only
  - b. Great for students looking for Careers
  - c. Now able to sell ad space
  - d. Able to post your job resume online- both publicly or anonymous communication via the website

### III. Fall conference

- 1) Moving along well- Update to occur next meeting
- 2) Please read the following attachment, please send any questions you may have to Gabby to be able to pass along to Tim
  - a) Seems like a large undertaking

- b) What would be the steps to include these SI treatments?
- c) Our lobbyists at this time monitor, not promote new legislation



OT-SI as EBP  
Capstone.docx

- 1) Public Relations Update- So far in 2015...
  - a) Partners for World Health Volunteers:  
Monthly volunteering (6 times) for a total of 18 hours of volunteerism amongst an average of 4 volunteers per volunteer day
  - b) United Way's Day of Caring:  
May – 1 volunteer for 4 hours at Partners for World Health
  - c) Backpack Awareness Day:  
August 1, 2015, had 16 volunteers to cover 9a-3p and spoke with at least 100 consumers at the LL Bean store

On another note....

On July 28<sup>th</sup>, MeOTA held its first Acute Care CoP Meeting (founding members include Jessica Bolduc, Chris York, Elizabeth Hyde and Mary Beth Patenaude). The CoP will pPlan on quarterly meetings; we have developed “themes” to discuss each quarter. Next meeting to be held on Wed Nov 4<sup>th</sup> (location TBD) with the topic being Challenges of Acute Care (including how to work observation status, delirium strategies, productivity standards/expectations, contact precautions and client care). The current members are working to identify OTs in various hospital across the state to recruit more interest, and are searching for journal articles to help start the conversation at the next meeting.

-depending on interest, may need GoToMeeting for next call

Plan to meet again in September 16th

Portland area