



Executive Board Meeting Minutes

Mission: The mission of MeOTA is to promote to profession of Occupational Therapy and support all Occupational Therapy Practitioners in the state of Maine.

Vision: MeOTA is to promote the profession of Occupational Therapy and support all Occupational Therapy practitioners in the State of Maine.

Date: December 13, 2017

Roll Call:

President- Tracey Falla

President Elect- Jessica Bolduc

Past President

Secretary- Christina Cole

Treasurer- Regional Representatives

Southern Maine- Liz Crampsey, new Southern Maine Rep Tim Reidman

Aroostook County

Western Maine

Eastern Maine

Central Maine

Student Representatives

USM- Melinda Blais, Eileen Ulmer and Jamie Willard

UNE- Leanne Quackenbush

Husson-

KVCC-

Committee Chairs

Membership- Denise Condon, and new Membership Chair Tim Cyr

Bylaws, policies and procedures chair-

PR- Brittney Poulin

Communities of Practice

Children and Youth- Liz Crampsey

Acute Care- Jessica Bolduc

Driving and Community mobility

Mental Health

Wellbeing for the older adult

RA Rep for state of Maine-

Legislation-

Carrie Beals
Consultant-

Motion: To approve the minutes (Jessica) Seconded (Liz)
Prior month Meeting Minutes Approved

Reporting of Officers:

President

- I. Appointed two new members
 - a. Tim Reidman- New Southern Maine Rep
 - b. Tim Cyr- new Membership Chair
- II. Succession planning
 - a. This is the last meeting as MeOTA president- Thank you for what you have done to MeOTA!

President Elect

- I. Spring conference date of April 7th at USM
 - a. AOTA Preview
 - b. Seeking members for spring conference committee
- II. Fall conference November 3rd at UNE
 - a. Call for papers will be sent out to Maine OT's in January 2018
 - b. Keynote speaker: Amy Lamb, AOTA President!!!
- III. Looking to collaborate with the Maine APTA for future conferences, education events and supporting our disciplines

Treasurer

- I. Budget submitted to Executive Board for 2018
 - a. Suggest amendment to current Budget that will allow for CoP facilitators to bring request for expense to board for vote
 - b. Children and Youth submitted for budget line
 - c. President elect submitted to cover anticipated Presidential requests
 - d. Wellbeing of older adult, Driving and community mobility and mental health CoP are all having an addition of 100\$ for 2018 budget
 - i. Need to have check in with board regarding where funds are applied
 - e. Based on current funds, and current budget, we are not balanced
 - i. Proposal to limit conference committee budget to \$6,000 to assist with balancing the budget
 - f. Goal is not to remove any funds from MeOTA investments in 2018
 - g. Membership continues to be one of the largest income providers for MeOTA. Conference will need to be cost effective
 - h. CoP members should be MeOTA members

Motion: To pass the budget as proposed with amendments (Carrie) seconded (Jessica)
Passed

Membership

- I. New membership chair- Tim Cyr
 - a. Denise to continue to provide training

- II. 30% renewal rate. 106 new members, 148 renewed members
- III. Monthly reminders for newly expired memberships continue

Public Relations

- I. Determining a date for January for Partners for World Health

Legislation

- I. Transition between Carrie Beals and new legislative chair Sharon Hartl
- II. No updated information from the lobbyist
- III. Monitoring school system legislation closely

Regional Representatives

- I. Southern Maine Rep
 - a. Transition from Liz Crampsey to Tim Reidman

Student Representatives

- I. USM
 - a. Transition to new USM Co representatives
 - i. Welcome Eileen Ulmer, and Jamie Willard
 - b. Did a project where they interviewed the first ten licensed OT's in the state of Maine. Looking to create an archive for OT's in the state of Maine.
 - c. Looking to create volunteer opportunities to assist with upcoming conference
- II. UNE
 - a. Student advocacy committee
 - i. Two committees to promote OT practice
 - ii. Setting up a day at the state house
 - iii. Determining activity to raise funds for OTPAC
 - iv. Spring semester securing Sarah McKinnon as a lecturer
 - v. Teaching students to use advocate for an extension to the therapy cap
 - vi. Student resource for navigation of the MeOTA website
 - b. Question: how does MeOTA get informed of legislative updates?
 - i. Carrie Beals: We receive a monthly report. There is flexibility to be able to share the report with membership
 - ii. New Legislative chair reports they may be able to summarize information to share with membership
- III. Husson
 - a.

Communities of Practice

- I. Children and Youth
 - a. November meeting had 8 attendees
 - b. Denise Condon to facilitate next meeting- January 17th
 - c. Seeking to transition to alternate facilitator
- II. Driving and Community mobility
 - a. Want to share information to help our patient's safely driving around our state
 - b. Wants to do more with the facebook group

Conference Committee

- I. See President Elect information for next two conference dates and locations

Bylaws, policies and procedures

State of Maine RA Representative

- I. Seeking Motions for the RA

Agenda Items:

- I.

Next MeOTA Meeting:

January 17th, 6-8 PM Mercy Fore River

Adjourn